

Introduction

This Public Interaction Privacy Policy (PIPP) explains how the Social Research Centre handles personal information collected through public interactions. This includes our websites, email correspondence, phone calls, job applications and other direct communications with people who are not taking part in a research activity.

If you are taking part in a research activity, or we collect your personal information for research recruitment, participation or follow-up, our Research Information Privacy Policy (RIPP) applies instead see srcentre.com.au/privacy.

Purpose of collection

We only use your personal information for the purpose for which you gave it to us. This includes:

- to process a job application and contact you about your interest in working at the Social Research Centre
- to respond to an enquiry
- to send you information about these matters.

When we collect personal information

We may collect personal information when you:

- visit our websites or online platforms
- contact us by email or phone, or through a form on our website
- submit a job application or ask about a role
- register for events or webinars
- subscribe to newsletters or mailing lists.

Types of personal information collected

The personal information we collect may include:

General personal information

- name
- contact details
- current employer.

Recruitment-specific personal information

If you submit a job application or ask about a role, we may also collect:

- date of birth
- employment history or professional background
- application details, interview responses and assessment results
- reference check outcomes and police check status
- proof of right to work documents, such as passports, birth certificates and visas
- tax and superannuation details, such as TFN and fund membership numbers

- emergency contact details
- health status or other details you choose to provide.

Information collected from website visitors

- IP address and domain name
- date and time of access
- pages visited and documents downloaded
- duration of visit
- browser type and operating system
- referring website or link
- interaction patterns, such as clicks and scroll depth.
- digital fingerprinting attributes and bot detection signals, such as behavioural anomalies.

We use session cookies to support user experience. These are deleted when you close your browser and do not store personal information.

Security of your personal information

The Social Research Centre takes reasonable steps to protect your personal information as you send it from your computer to our website. We also take reasonable steps to protect it from loss, misuse, and unauthorised access, use, modification, disclosure, alteration or destruction.

We use the ISO 27001 Information Security Management framework to apply global best practice in data security. Each year, ISO-Experts Global Compliance Certification (GCC) audits us so we can keep our accreditation. Our current certification number is ISOEX-110045-21358-I-1.

You should know that sending information over the internet is never completely secure or error free. Emails sent to or from this website may not be secure. Take care when deciding what information to send to us by email.

Retention and disposal of personal information

We keep personal information only for as long as it is reasonably needed for the purposes set out in this policy. Retention periods for job applications and enquiries include:

- unsuccessful candidates recruited directly: data kept for up to six months after the application
- successful candidates: recruitment data kept until onboarding is complete, then transferred to employee records.

When the information is no longer needed, we take reasonable steps to securely destroy or de-identify it, in line with the Privacy Act 1988 (Cth).

Overseas transfer

Your information is not transferred overseas and will be stored on Australian servers.

Miscellaneous

The Social Research Centre reviews this Privacy Policy from time to time and may change or remove parts of it at any time. You should review this page from time to time to stay up to date with any changes.

Under this policy, 'personal information' has the same meaning as in the Privacy Act 1988 (Cth).

Further information

If you need more information about this policy, want to ask for access to your information, have a complaint about your information, or want your information corrected, please contact privacy@srcentre.com.au.

We aim to respond to all privacy-related enquiries within 30 days.

If you are not satisfied with our response to your privacy complaint, you may contact the Office of the Australian Information Commissioner (OAIC). The OAIC handles complaints about how personal information is managed under the Privacy Act 1988 (Cth). You can contact the OAIC at www.oaic.gov.au or by phone on 1300 363 992.