# Collection Statement for Emerging Lawyers Program

#### Background and purpose

The aim of the study is to find out more about the legal services you have recently received and to help to improve legal services.

The survey should take around 5 minutes to complete.

Participation in this research is voluntary. You can choose not to answer any question. You can decide to stop at any time.

#### Who is conducting the research?

The Social Research Centre has been engaged by Women's Legal Service Victoria to conduct the research.

Your contact details were provided to the Social Research Centre by your Community Legal Centre.

#### Information held and collected

## What will happen to information about me that is held and collected during the study?

By providing your consent, you are agreeing to us collecting personal information about you for the purposes of this research study. Your information will only be used for the purposes outlined in this Participant Information Sheet, unless you consent otherwise.

Your information will be stored securely and your identity/information will be kept strictly confidential, except as required by law. Study findings may be published, but you will not be individually identifiable in these publications.

Women's Legal Service Victoria and the Social Research Centre may be subject to obligations to report instances of child abuse or neglect, threats of self-harm and/or threats to harm others to relevant government agencies, which may affect the confidentiality of the information you provide.

## Disclosure and use

We will store information about you in an electronic format at the Social Research Centre and Women's Legal Service Victoria. Information will only be used for the purposes of producing reports on the results of the survey and will be stored in accordance with the Archives Act 1983 (Cth) and the Privacy Act 1988 (Cth)).

This survey is completely anonymous - you will not be asked to provide your name or other contact details at any stage in the survey.

The privacy of your information is of the utmost importance. Personal information is stored securely and The Social Research Centre de-identifies any personal information as soon as is reasonably practicable and as soon as that information is no longer relevant or required in identifiable format for the primary purpose of conducting the research according to the research brief provided by our clients. This is done in a comprehensive manner that ensures

that it is not possible to re-identify individual information from any aggregate records. Any files related to our projects are deleted pursuant to our obligations under the Australian Privacy Principles.

The Social Research Centre fully complies with the Australian Privacy Principles and all applicable privacy legislation. Our privacy policy (<u>https://srcentre.com.au/privacy-policy/</u>) contains general information on how the Social Research Centre protects your privacy rights. It also contains information about how we secure your data, how you can make a privacy-related complaint, access and correction of your information, and the general circumstances under which your information may be disclosed to overseas recipients.

## Other matters

## Will I be told the results of the study?

Women's Legal Service Victoria may publish a report on the results of this research study. Any information published will be done in a way that will not identify you.

## What if I have a complaint or any questions about the study?

If you have questions regarding the study, please contact The Social Research Centre on 1800 023 040 or email <u>info@srcentre.com.au</u>.

If you have a complaint concerning the manner in which this research is conducted, please contact Roshan Bhandary at <u>roshan.bhandry@womenslegal.org.au.</u>

The Social Research Centre fully complies with the Australian Privacy Principles and all applicable privacy legislation. Our <u>privacy policy</u> contains general information on how the Social Research Centre protects your privacy rights. It also contains information about how we secure your data, how you can make a privacy-related complaint, access and correction of your information, and the general circumstances under which your information may be disclosed to overseas recipients.